

8 December 2016

Valued client

Good day

SALARY REGISTER - 2017, VERSION 0013

All employers, please read further:

If you are not an employer, you do not need to read further.

This is compulsory reading for all employers.

Only relevant to South African circumstances.

No afrikaans version of this e-mail available.

Version 0013 of your Salary Register for the 2017 tax year is now available at www.Dropbox.com.

This upgrade includes:

- Improved EMP501 functionality.

How to proceed:

- Please report all possible bugs on the current Salary Register for 2017.
- Please make suggestions to improve the current Salary Register for 2017.
- Please update the Salary Register with possible year-end bonuses for 2016.
- Please update the Salary Register with possible salary increases for 2017.

Did you know?:

- You can substantially reduce your employees' employees tax liabilities by taking into consideration their pension fund, retirement annuity fund and medical aid contributions and Sec18A donations, even when such are paid over by third parties and not by the employer itself. Simply periodically request the required official certificates (certifying the contributions or donations made or to be made over the past or coming months) from the employees or their third parties, put these certificates on the employees' files, and update the Salary Register (mostly under "Third Party Payments" on the "Monthly Summary"-sheet) with the amounts indicated.

Coming soon:

- Further improved remuneration journals.
- Improved monthly and weekly payslips.
- Improved EMP501 import functionality.
- Improved error reporting.
- Improved instructions and help files.

We trust that you will find this in order.

Please contact us, should you require any further advice or assistance.

Regards

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at

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