

2 April 2015

Valued client

Good day

### **SALARY REGISTER - 2016, VERSION 0003**

All employers, please read further:

If you are not an employer, you do not need to read further.

This is compulsory reading for all employers.

Only relevant to South African circumstances.

No afrikaans version of this e-mail available.

Version 0003 of your Salary Register for the 2016 tax year is now available at [www.Dropbox.com](http://www.Dropbox.com).

#### This upgrade includes:

- The "WCF Industry Sector".
- The "Normal Daily Working Hours".
- Erata on several formulas.

#### How to proceed:

- Update the "WCF Industry Sector" on the "Employer Details"-sheet (D100).
- Update the "Normal Daily Working Hours" on the "Employer Details"-sheet (D102), being either 7, 8 or 9 hours per day (default is 8 hours).
- Refer back to the Salary Register for March 2015, both weekly and monthly, for possible changes to gross remuneration, deductions and nett remuneration of employees due to the above-mentioned amendments, and adjust those actual payouts accordingly.

We trust that you will find this in order.

Please contact us, should you require any further advice or assistance.

Regards

Mr Johan de Kock

at

SUN JOMAR ACCOUNTANTS

johandekock@sunjomar.co.za